

EDUCATION ABROAD INTERNSHIP CREDIT APPROVAL FORM



Student's Name: _____ Student Number: _____

Student's Major(s): _____

Study Abroad Program: _____ Term abroad: (ex. Fall 2018) _____

Subject area of internship (if known): _____

In order to earn credit for an internship completed on a CU Boulder study abroad program:

1. The host university or overseas program must offer credit for the internship; AND
2. The student must have this signed Internship Credit Approval Form on file with the CU Boulder Education Abroad office.

A&S Students:

By default, your internship course will apply towards your general/overall degree hours (towards graduation). It will **NOT** count towards your A&S total hours nor your major-specific hours **unless** you get additional approval from your major department by submitting this form to your Academic Department.

- By signing here, you indicate that you do not need credit beyond the default hours (and you can skip the steps below).

All other majors/degrees:

Please make an appointment with an academic advisor or faculty member in your department or college who is authorized to approve internship credit and discuss your plans with that person. **Attach a description of the internship and course description/syllabus to this form.** If approved, the internship credit will be transcribed by CU Boulder under the department listed on this form.

To the academic advisor or faculty member:

This student would like to receive credit for an internship as part of a CU Boulder study abroad program. The student is not receiving credit for the internship itself, but for the coursework attached to the internship. Regular courses on all CU Boulder study abroad programs will count as CU *in-residence credit*, not transfer credit. However, internship credit must be approved by an academic department or college on a case-by-case basis.

Please review the attached internship description and course syllabus to determine if s/he will be able to receive credit in your department, college, or school. If you have your own college/department form, you can use it instead, but please ensure that it includes the same information and please ensure that we receive a copy.

- Option 1:** The internship can be transcribed in the following department: (e.g. SOCY, INBU, JRNL, PSCI): _____

- The internship must be related to the student's field of study (optional)

- (When applicable) The internship will also count for the following major/degree requirement: _____

- Option 2:** The internship cannot be pre-approved but can be evaluated later (and may or may not be approved at that time). If applicable, please specify the information that must be submitted in order to evaluate _____

- Option 3:** The student may not earn credit for the internship in this department.

Advisor's or faculty member's name (printed): _____

Advisor or faculty member's department: _____

Signature: _____

Notes:

Return to CU Boulder Education Abroad

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